October 24, 2017 Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on, October 24, 2017 at 4:00 p.m. at the airport site with Chairman Richard Webre presiding. The following members were present, Jared Amato, Roger Keese, Cynthia Stafford, Charles Ketchens, Rydell Malancon, Kevin Landry and Jeff Gaudin.
2. Others attending included Jeff Sumner, Cody Martin, Michael Schexnayder and Janet Gonzales.
3. A motion and second were made by Jeff Gaudin and Cynthia Stafford respectively to accept the September 26, 2017 Regular Meeting Minutes as printed. The motion carried unanimously.
4. Roger Keese gave the treasurer’s report for September. A motion and second were made by Cynthia Stafford and Jared Amato respectively to approve the credit card bill. Roger Keese also presented the credit card bill for review. A motion and second were made by Jared Amato and Cynthia Stafford respectively to pay the card bill $1,142.32. The motion was carried unanimously.
5. Jeff Sumner gave the engineers report.
	1. A resolution was offered and second was by Charles Ketchens and Jeff Gaudin respectively to adopt the Capital Improvement Plan. The resolution carried.
	2. A resolution was offered and second was by Jerad Amato and Roger Keese respectively to provide matching funds of $20,000 for grants as stipulated in the Capital Improvement Plan. The resolution carried
	3. A resolution was offered and second was by Jeff Gaudin and Cynthia Stafford respectively to request Capital Outlay funds from the State Office of Facility Planning authorizing Jeff Sumer of PEC to submit the request. The resolution carried
6. Janet Gonzales gave the airport managers’ report.
7. Chairman Webre reported that draft policies will be sent to board members for consideration and approval in November.
8. A motion and second were made by Cynthia Stafford and Jeff Gaudin to purchase coffee directly from Community Coffee with the accompaniments, through state contract. The motion carried unanimously.
9. The next meeting is scheduled for November 28, 2017 at 4:00 pm.
10. A motion and second were made by Jared Amato and Cynthia Stafford respectively to adjourn the meeting.